

Business Continuity Statement

A robust Business Continuity Management System (BCMS) forms part of LMIS best practice, and also adds protection to our clients and stakeholders. Our BCMS consists of a Business Continuity Policy, Risk Assessment with Business Impact Analysis and Plan that cover all operations of LMIS. The Business-Critical Activities (BCA) are identified in the Business Impact Analysis and their recovery objectives are set out and tested.

Most situations that arise will be resolved by the Directors and Management of LMIS as and when they occur as part of their day-to-day responsibility in the operation of the company. The BCMS details a response and recovery to incidents that are so severe that the normal operation of the company cannot be delivered. BCMS is an ongoing process incorporated in change management and embedded by regular testing and review. The tasks to be performed to recover operations, dependent on both internal and external resources, will be recorded in the BCP. The interests of staff, clients and stakeholders are protected and the information is available to keep all parties informed. Recovery options have been reviewed and effective solutions implemented.

In the BCP there are detailed actions for how LMIS will react to an incident affecting one or more of its premises, people, IT, data and suppliers.

Conclusion

LMIS will regularly review the BCMS and address any issues. We will carry out preventative actions by keeping our Risk Assessments up to date, but also addressing any failings in the BCMS as a whole. Any preventative or corrective actions will be agreed and documented.